
Chair of Therapeutic Innovation

Charter of Class Behaviour

This document has to be signed and returned before Monday 24th October, (10.00 am)
to validate your admission to the Chair

We expect our students to adopt a professional behaviour and to strive for excellence throughout the programme. This charter aims at defining clear rules for class behaviour to make the Chair an enjoyable, lively and rich learning experience for all.

Name:

Attendance

Students are expected to attend *all* classes. Any absence must be justified with a written certificate. Legitimate justifications include, of course, health problems. As mentioned during your interview with the jury, other courses the same day, job interviews or internships/apprenticeships (etc.) must not interfere with Chair seminars. To help you to attend those seminars, the Chair can get in touch with professors, tutors or managers to arrange your presence. *Unjustified absences will be penalized*. Each absence has to be notified to the Chair assistant (bocabeille@essec.fr). Absences must *also* be reported to the "Service des Etudes" with a written certificate. Signing the attendance sheet for an absent colleague will be penalized.

Late arrivals

Attendance will be checked at the beginning of each class. Students are expected to arrive on time. Late students can be asked to join the class after the break and their class participation mark for the day will be halved.

Fraud

Cases of fraud (e.g. falsification, plagiarism, etc.) will automatically be sanctioned by a failing grade. A report will be sent to the ESSEC disciplinary committee. The following situations are considered fraudulent:

- Crediting the work of another person as one's own or attaching one's name to a group project in which one has not participated;
- Intentionally passing an assessed personal or group project onto other students on the same course;
- Receiving unauthorized assistance: in particular, during an exam, using explicitly unauthorized documents or materials or communicating in any shape or form with another candidate; in addition, it is the responsibility of all students to have on their desk no unauthorized document or material and to hand in his/her paper at the end of the exam. Failure to do so may be held as proof of cheating;
- Plagiarism is defined as passing off the author's information as one's own by copying or using part or all of a text, idea or existing model without quoting the source i.e. name of author and the complete references of the original text¹ or giving incorrect information. The lack of quotation marks showing the quoted text is also part of plagiarism. The references must be explicitly related to the quotations. Paraphrasing and copying all or part of a source or its ideas, by quoting or not the source, in such a way the student's personal work is insufficient are also considered as plagiarism.

All incidents of cheating will be punished, at the very least by a mark of zero for the course and recorded in the student's report. In case of plagiarism in a team work, the responsibility will be collective and each member of the team will be punished.

Electronic equipment

The use of laptops for taking notes is not authorized. Mobile phones must be switched off during classes.

Drinks & Food

Food, snacks, soda and coffee are not allowed in the amphi. Water is permitted.

I hereby accept to comply with these rules and confirm my participation to the Chair seminars.

Date :

Signature